

Paramus Board of Health
Agenda
January 25th 2016

Old Business Portion of Meeting

Roll Call
Public Meetings Act
Reading of Agenda
Approval of Minutes – Regular Meeting of December 14th 2015
Correspondence
Staff Reports – Health Officer’s Report for December 2015
Committee Reports
Meeting Open to the Public
Old Business
Adjournment

Reorganization and New Business Portion of Meeting

Roll Call
Public Meeting Act
Reading of Agenda
Election of President of the Board
Election of Vice President of the Board
Appointment of Board Secretary
Staff Appointments
Committee Assignments
Resolution Setting Regular Meeting Dates for 2016
Correspondence
Meeting open to the Public
New Business

1. Resolution No. 16-1-6 – Approval of Payments
2. Resolution No. 16-1-7 – Approval of Rabies Immunization Clinic to be held on May 4th and 5th, 2016.
3. Resolution No. 16-1-8 – Waivers of fee for religious, charitable, fraternal and municipal organizations

Licenses and Permits
Adjournment

Meeting of January 25, 2016

Reorganization and New Business Portion of Meeting

Mrs. Migliaccio, Secretary of the Board, calls the meeting to order for the purpose of reorganizing.

ROLL CALL

PUBLIC MEETINGS ACT

In accordance with the Open Public Meetings Act, adequate notice of this meeting has been provided by mail to THE RECORD and filed with the Borough Clerk on January 4th 2016.

AGENDA

Reading of Agenda by Secretary, Judith Migliaccio

ELECTION OF OFFICERS

Resolution No. 16-1-1 Re: President

The Secretary calls for nominations for President of the Board for 2016.

NOMINATIONS:

Seconded by:

There being no other nominations, I as Secretary cast one vote for _____
as President

Resolution No. 16-1-2 Re: Vice President

The Secretary calls for nominations for Vice President of the Board for 2016.

NOMINATIONS:

Seconded by:

There being no other nominations, I as Secretary cast one vote for _____
As Vice President

Following the elections the chair is turned over to the new President.

Resolution No. 16-1-3 Re: Appointment of Secretary

The Board President appoints Mrs. Migliaccio as Secretary of the Board for 2016 asks for Board confirmation.

Moved by:

Seconded by:

Roll Call Vote:

Resolution No. 16-1-4- Staff Appointments

The President makes the following staff appointments for 2016.

Janice Fraioli, Supervising Public Health Nurse
Joseph Dario, Public Health Nurse
Diane Longo, Secretary to the Health Officer, Alternate Deputy Registrar
Deborah Druskin, Clerk typist, Deputy Registrar
Clare Pigoncelli, Senior Clerk typist, Alternate Deputy Registrar
Jennifer Schnitzer, Registered Environmental Health Specialist
Irene Maury, Coordinator of Human Services

Holding tenured positions are:

Judith Migliaccio, Health Officer/Director
Ralph Grotheer, Senior Registered Environmental Health Specialist

Moved by:

Seconded by:

Roll Call Vote:

COMMITTEE ASSIGNMENTS

The President assigns committee responsibilities at this time (or may postpone same until next meeting).

Resolution No. 16-1-5- Setting of Regular Meeting Dates

WHEREAS, Section 4b of the OPEN PUBLIC MEETINGS ACT, Chapter 231, P.L. 1975, requires that adequate notice of the schedule of meetings of this body be submitted to the newspapers for publication, be posted in a public place, and filed with the clerk of the Borough, within seven days following the Re-organization meeting.

NOW, THEREFORE, BE IT RESOLVED by the Board of Health of the Borough of Paramus, County of Bergen, State of New Jersey, that the attached list of meetings be and hereby is adopted as the meeting schedule of this Board of the year 2016.

Moved by:

Seconded by:

Roll Call Vote:

CORRESPONDENCE

MEETING OPEN TO THE PUBLIC

NEW BUSINESS

Resolution No. 16-1-6 – Approval of Payments

BE IT RESOLVED by the Board of Health of the Board of Health of the Borough of Paramus that the Health Officer be empowered to authorize payment of all invoices and pay orders that are:

- a. Covered by Ordinance;
- b. Expenditures authorized by the Board by resolution;
- c. Expenditures other than capital equipment and travel and convention costs covered by the annual budget after its acceptance by the Board, and all expenditures that do not exceed \$400.00;
- d. Costs for attendance by staff members at conferences, seminars and conventions that have been authorized by the Board.

Moved by:

Seconded by:

Roll Call Vote:

Resolution No. 16-1-7 – Rabies Immunization Program

BE IT RESOLVED by the Board of Health of the Borough of Paramus that the Health Officer be authorized to hold the Rabies Immunization Program on May 4th and 6th 2016.

Moved by:

Seconded by:

Roll Call Vote:

Resolution No. 16-1-8 – Waivers of Fee

BE IT RESOLVED by the Board of Health of the Borough of Paramus that 2016 license fees for the attached list of religious, charitable, fraternal and municipal organizations be waived.

Moved by:

Seconded by:

Roll Call Vote: