

PARAMUS MUNICIPAL POOL COMMISSION

BOROUGH OF PARAMUS
JOCKISH SQUARE
PARAMUS, NEW JERSEY 07652

Richard A. LaBarbiera
MAYOR

Suzanne Frankland
CHAIRWOMAN

Date: Thursday, May 12 2016
Place: Paramus Borough Hall

I. Meeting Called to Order by Suzanne at 7:05 pm

II. Pledge of Allegiance

III. Roll Call

Suzanne Frankland	Present
Angel England	Present
Peter Reveille	Absent
Patty Kim	Present
Dina Pecoraro	Absent
Todd DeMatteo	Present
Traci Lillo	Present
Holly Tedesco Santos, Council Liaison	Present
Megan Lane, Pool Manager	Present

IV. Approval of the April 28th Minutes

Motion to Approve: Commissioner Kim

Second: Commissioner Lillo

All in favor: Unanimous

V. Meeting Open to the Public at 7:07 pm

VI. Meeting Closed to the Public at 7:08 pm

VII. Correspondence

a. High School class project,

i. Commission and Administration declined the request.

1. There are too many unknown factors of what it would do to the pool filters, water chemistry etc.

b. Sara Garafalo

i. Ms. Garafalo is requesting for the commission to excuse her from paying the lost badge fee (\$60) since she was never told you would keep the badges. She thinks with the price of the membership that you should be issued new badges every year.

1. Keri did let her know that it states in the brochure that badges are “kept year to year” and that the pool rules also state “lost identification badges must be replaced at a cost of \$20 per badge”. Her husband did sign the rules at the time of joining last year.

a. The daughter would need to be issued a new color ID badge for being under 13, so they would only need to replace the 2 adult badges.

2. The commission denied her request as it states in both the brochure and the pool rules that the lost badge fee is \$20 no exceptions.
 - a. Keri sent her a email with the letter and a copy of the signed rules from last year. She was also invited to attend a pool commission meeting to voice her concerns.

VIII. Pool Manager's Report

- a. The first weekend cleanup will be for this weekend.
- b. NJPMA meeting: they are collecting swimsuits for Haiti.
 - i. Angel will inform the swim team and they can make a collection bin at the registration dates.

IX. Committee Reports

- a. Buildings & Grounds (see pool manager / engineer report)
 - i. John Robertson asked about the location of the 2 new hand dryers in the ladies locker room. He asked if the commission would approve the placement to be on the inside wall (middle section).
 1. The commission would like to place the new hand dryers in on the side panel where the old ones are currently. Commission would like the old (non-working) hand dryers removed and replaced with the new ones.
 - ii. The pavilion floor will be done next week.
 - iii. The flag poles will have spot lights.
 - iv. The Commission mentioned that the pulleys on the flag poles at the pool are difficult.
 1. Keri will have Building & Grounds take a look and repair them.
 - v. The commission would like an update from Shade Tree.
 1. Keri will reach out to Ken Raschen and ask for an update for the next meeting.
- b. Snack Bar
- c. Entertainment & Activities
 - i. The DJ is booked for Emergency Service Day & Family Day.
- d. Personnel
- e. Web
 - i. We received the new under 13 ID badge cards.

X. Budget

XI. Old Business

XII. New Business

- a. Health Inspection Walk Through (May 5, 2016)
 - i. Concession
 1. Remove black residue on wall next to hand wash sink.
 - a. Building & Grounds will address.
 2. Walk in refrigerator & freezer to contain plastic curtain strips.
 - a. Keri has ordered from Global Industrial
 3. Install stainless steel panel behind cook line wall (can wait until next year if need be).
 - a. Keri will reach out to get estimates.

4. Fire Extinguishers & Fire Suppression System needs inspection.
 - a. Fire Prevention has been notified that all the tags are last inspected May 2015.
- ii. Dining Area/Pavilion
 1. Refasten ceiling mesh especially at ends to prevent entry of birds/animals.
 - a. Building & Grounds will address.
 2. Remove dead bird caught in ceiling mesh- Remove all bird nesting material from ceiling.
 - a.
 3. Install bird prevention devices on columns.
 - a. Keri ordered Bird Spikes from Global Industrial and Building & Grounds will install.
- iii. Pools- All Pool items were reviewed with Larry from Nautilus
 1. Repaint Depth markings (decks and copings) or install tile depth markers.
 2. No Diving markings (words and symbols) needed or repaint at main & intermediate pools.
 3. Replace any cracked plastic grating near stair entries.
 4. Diving board and slide rules to be posted at main pool in diving/ slide area.
 5. Intermediate pool- depth markings on pool deck do not match those on pools coping. Re-measure all depths and make corrections.
 - a. Keri has reached out to Traffic Maintenance to make signs (1 High Diving Board and 2 Slide signs)
 6. Inspect VGB drain covers to ensure they are in good repair and are securely fastened.
- iv. Lock Rooms
 1. Check all floor drains and re-secure where needed.
 - a. Building & Grounds will address.
 2. Clean all light fixtures
 - a. Building & Grounds has completed.
 3. Repair middle light fixture in woman's locker room above benches.
 - a. Building & Grounds will address.
 4. Enable door to be able to fully close and lock in closet with utility sink (women's) and water heater room (men's).
 - a. Building & Grounds has secured the doors and they now lock. Keri will give Megan the key that works for both doors.
 5. Ensure water temperature at hand wash sinks are 90-110 degrees.
 - a. Building & Grounds will address.
- v. Pump Room
 1. Barricade ditch-like hole in floor to prevent injury.
 - a. Building & Grounds will address.
 2. Chemical Gloves are needed.
 3. Review manufacturer's guidelines for operation and maintenance of respirator.

vi. Grounds- Shade Tree has been notified.

1. Build up ditch along fence around intermediate pool area.
2. Re-mulch playground areas.

XIII. Payment of the Bills

- a. Party Perfect Rentals (deposits for movie screens) \$640.00
- b. Dux Paint (Office paint) \$80.84
- c. Universal Chemicals \$341.00
- d. Home Depot (Plumbing Supplies) \$133.36
- e. Home Depot (Plumbing Supplies) \$27.81
- f. Central Security Installations (alarm) \$252.00
- g. Feldman Brothers (Supplies) \$64.86
- h. Building Specialties (Trim) \$24.00
- i. WMS Aquatics (LG Umbrellas) \$1544.04
- j. WMS Aquatics (Bird Spikes & Plastic- Health Inspection) \$313.19
- k. Universal Chemical \$2578.50

Motion to Approve: Commissioner England

Second: Commissioner Lillo

All in favor: Unanimous

XIV. Adjournment

Motion: Commissioner DeMatteo

Second: Commissioner England

All in Favor: Unanimous

Meeting adjourned at 7:46 pm.