



BOROUGH OF PARAMUS **SCHOOL CROSSING GUARD**

SALARY RANGE: \$15.00 per hour.

Applications will be accepted on a continuous basis and processed as vacancies become available. Individuals are hired as substitutes and are placed in permanent assignments as vacancies become available.

Please obtain an application from the Office of the Chief of Police, Borough of Paramus, 1 Carlough Drive, Paramus, NJ 07652.

For more information about the Crossing Guard Program and details about this employment opportunity, call the Paramus Police Department Traffic Bureau at 201-262-3400 extension 1160

The Position: The Borough of Paramus is currently recruiting for several School Crossing Guards in the Police Department. You can be an important member of a successful team of individuals committed to the safety of school children in your community. School Crossing Guards work approximately 10-15 hours per week, Monday through Friday, during the regular school year at designated locations in Paramus assisting elementary, middle and high school students.

General Statement of Duties: Assists children on their way to and from school in safely crossing roadways and intersections. Walk children across the roadway or intersection while holding a "stop" sign in such a manner as to be visible to approaching vehicles.

Application and Selection Process: Submit a completed Borough of Paramus application and supplemental questionnaire to be considered for this position. Applications will be reviewed on an on-going basis and those applicants that best meet the needs of the department will need to complete a background authorization form to complete. Completion of the form authorizes the Police Department to begin the background investigation process. To facilitate filling these positions, interviews will be conducted whenever sufficient qualified applications are received. Successful completion of a background investigation and pre-employment screening is required prior to appointment.

Minimum Qualifications:

- Must be 18 years of age
- Must not have any felony convictions
- Ability to read, write and speak English
- Ability to communicate clearly and concisely with motorists and pedestrians
- Good physical condition including sight and hearing
- Mental alertness
- Neat appearance
- Dependability
- Sense of responsibility for safety of children
- Familiarity with traffic rules and regulations

An Equal Opportunity Employer. It is the policy of the Borough of Paramus not to discriminate because of race, color, religion, sex, sexual orientation, marital status, national origin, age, or disability. Qualified individuals with a disability will receive reasonable accommodations during any phase of the selection process providing such request is made to the Human Resources Office at least 5 working days in advance.