

Field Usage Policies & Procedures

All requests to use Paramus Borough Fields must be submitted to the Recreation Director.

The Recreation Director will be responsible for assigning all fields with the following exception. In order to avoid conflicts, the Recreation Director will allow the Field Assignor of Little League and Babe Ruth Baseball to schedule all the baseball fields maintained by the Borough. The Recreation Director will make sure that outside groups who meet the requirements are given their fair share of fields for games as well as practices.

- Field Priority:
1. Recreation Sponsored Programs
 2. Little League/Babe Ruth Baseball
 3. Board of Education
 4. Fire Department/Police Department/Uniformed Services
 5. Clubs whose members all reside in Paramus
 6. Paramus Churches - rental
 7. Private Schools – rental
 8. For Profit Groups – rental

Requests must be made at least one week in advance of the desired date(s).

Rain dates are not automatically assigned and must be requested after the originally requested date has passed.

Club Teams made up entirely of Paramus residents need to submit a certified roster.

Club Teams, Churches, Private Schools and all For Profit Groups will need to provide an insurance rider that specifically lists both the Borough of Paramus as well as the Paramus Recreation Commission as being additionally insured for the activity that will be taking place on the field(s).

The Recreation Commission on the advise of the Superintendent of Shade Tree and Parks reserves the right to deny use of any field to For Profit Groups if such use would result in overuse of a field and result in damage to a field.

Upon receipt of all required documents and payment (if required), the Recreation Director will issue a permit to the contact person of the group. This permit must be present at the field at the time of the scheduled activity. This permit must be presented to a Park Ranger or Police Officer if requested.