

## BOARD OF SHADE TREE & PARKS COMMISSION MEETING

### MEETING MINUTES

February 10, 2021

**Present:** K. Raschen, J. Sexton, W.R. Comery, D. Preis, A. Les, D. Minervini, C. Hittel, M. Ivanicki, C. DiPiazza, J. Weber

**Absent:** B. Keppler

D. Preis called the meeting to order at 7:00 p.m. and stated that this meeting of the Shade Tree & Parks Commission, as required, has been made public and posted at Borough Hall. Roll call was taken.

D. Preis asked for a motion to approve last month's minutes. Motion made by M. Ivanicki, seconded by A. Les. All in favor.

**Public:**

#### **Superintendent's Report:**

**Tree Preservation Releases #1-2-** K. Raschen stated there are no issues at these addresses, and all town trees are in good condition. Motion to release made by W. R. Comery, seconded by A. Les. All in favor.

**Violations-** K. Raschen informed the commission that the snow storms caused the upcoming virtual court dates to be rescheduled. K. Raschen stated he will keep the commission updated as the cases move along.

**Spring Planting-** 161 trees are to be planted during the spring. Most of the trees are going to be dug from our nursery, where we grow very young trees to be planted once they've matured enough for relocation. We will also be sourcing prices for replacement nursery stock trees.

**Aerial Bucket truck #402-** 402 will be going out of service for repairs on the bucket at Aerial Rise. It should be repaired and returned within 7-10 days. The top item on our capital replacement list was 402, as it has been for the past few years. Some other items are the 20 and 26 year old stump grinders, saws and a trailer. K. Raschen asked if himself and J. Sexton could set up a conference call regarding the 2021 Capital Budget. J. Weber stated she would be in touch to set something up.

**Authorization to Pay Bills-** Motion made by M. Ivanicki, seconded by C. Hittel. All in favor.

#### **Assistant Superintendent's Report**

2021 Capital Update- Budget request explanation sheets have been sent to finance along with all back up information.

COVID-19 Update- J. Sexton stated we have been very lucky, the last employee who was exposed wasn't with staff, reported immediately to administration. We held testing at Shade Tree for employees afterwards as a precautionary measure, and everyone thankfully tested negative.

Snow Events- There were two snow events totaling almost 30 inches of snow. J. Sexton gave kudos to the staff for working long, hard hours to get access to borough emergency buildings and other locations doing snow removal. The shade tree crews remove a significant amount of snow from steps, overpasses, bus stops, walk ways, etc.

#### Chairman's Report-

D. Pries asked the commission members to look over the Power and Duties section of the policy manual, and we can discuss and vote on it at the next meeting. W.R. Comery suggested checking #8 against older issues for any changes as well.

#### New Business -

#### Old Business-

#### Land Use-

#### Personnel-

Motion to adjourn meeting at 7:36 pm made by W. R. Comery, seconded by M. Ivanicki. All in favor