



THE Borough of Paramus

Mandatory Volunteer Coaching Requirements

To be approved as a volunteer for any Recreation affiliated sport or activity, the below mandatory requirements must be satisfied prior to the official start date of that activity or sport.

- Criminal Background Record Screening- Fee: \$12.00 **Required Annually**
(All Volunteers / All Sports / All Programs)
Application may be obtained by stopping by the Recreation Offices or via our website: www.paramusborough.org, Under the Recreation Homepage / Coaches Section.
Upon completion, form must be sent back to the recreation department for processing.
- Rutgers S.A.F.E.T.Y Coaches Clinic- Fee: \$45.00 **One-time Requirement**
(Recreation Department Coaches & Instructors)
Information to attend a in-person local clinic may be found on the Rutgers Youth Sports Research Council Website: <https://youthsports.rutgers.edu/courses/>
Upon completion, certificate card must be sent to the Rec Department.
- Concussion Awareness Course (Online) Fee: Free **Required Annually**
(Recreation Department Coaches & Instructors)
To take the online course, applicants can visit the NFHS website: <https://nfhslearn.com/courses> "Concussion in Sports"
Proof of course certificate must be sent to the Rec Department.
- Child Abuse Awareness Video (Online) Fee: Free **Required Annually**
(All Volunteers / All Sports / All Programs)
Website: <http://a712747ad051242599ae61ffd3f7a747a33b7a915967efd7f656.r50.cf1.rackcdn.com/Protecting-Children-v5.mp4>
Picture of end screen must be submitted.
- Bullying, Hazing, & other Inappropriate Actions, Awareness. Fee: Free **Required Annually**
(All Volunteers / All Sports / All Programs)
<https://nfhslearn.com/courses/bullying-hazing-and-inappropriate-behaviors>
Certificate of completion must be submitted to the Rec Dept.

Failure to complete all requirements will result in immediate disqualification.

Borough of Paramus Recreation Department. 475 N. Farview Ave. Paramus, NJ 07652. 201-265-9321.
recdepartment@paramusborough.org

Instructions on Reimbursement

All above aforementioned fees are reimbursed through the Recreation Department. To be properly reimbursed, a W-9 Form must be submitted along with proof of payment (Receipt). This may be emailed directly to the Paramus Recreation Department.